



## The John Street Roundhouse's 90th Birthday Party

We're all very excited to celebrate the nine decades of the Roundhouse with this one-day event, and hope you will join us! The Roundhouse's 90th birthday is a great opportunity to connect with our visitors and share our knowledge of John Street and Toronto's rail history with them. We have some great entertainment and activities lined up, check out the museum's website for more information: <http://torontorailwaymuseum.com/trm2018/roundhouse90th/>.

[TO SIGN UP FOR A SHIFT, PLEASE CLICK HERE](#)

### Event Day

This event will run rain or shine, so keep your fingers crossed for some sunny weather! Volunteers are asked to arrive at 11:00am on Saturday, October 5, in order to be ready for when the event opens to the public at noon. Shifts are 11:00am-6:00pm with a lunch break, but can be flexible if need be. Limited parking is available by Mini Depot. We are still working out the details for a provided lunch, so stay tuned for that.

### Orientation

On both Saturday, September 28 and Sunday, September 29, from 10:00-11:00am there will be an orientation for volunteers (volunteers need only attend 1 day). Orientation will include a walkthrough of the event roles and an overview of the schedule for the event. If you aren't available on either of these days, museum staff are available all week for one-on-one orientation. Please note that these volunteer roles are all flexible and duties may change prior to or at the Roundhouse 90th event.

## **Volunteer Job Descriptions**

### **SCAVENGER HUNT** (minimum 5 volunteers)

Volunteers will be asked to give clues to activity participants and check they are on the right track to solving their puzzles. Volunteers will be stationed throughout the park and within rolling stock. Volunteers may have to act as docents and answer questions about the artifacts in the park or area. They will also check that participants have wristbands (ie. have purchased tickets)

### **KIDS ACTIVITY AREA** (1 volunteer)

Volunteers will help children complete a kids craft. Volunteers will keep track of craft supplies and make sure the area is clear and clean. They will also check that participants have wristbands (ie. have purchased tickets).

### **SIMULATOR** (1 volunteer)

Volunteer will help visitors use the cab train simulator in the museum. The volunteer in this role will explain how to use the simulator, answer questions, troubleshoot any issues, and potentially manage a line-up.

### **VIDEO BOOTH** (1 volunteer)

Volunteer in this role will encourage visitors to participate in this oral history project. After checking for wristbands (ie. visitors have purchased tickets), volunteer will ask participant one of the provided questions and ensure the visitor's answers are being recorded. Volunteer will have to communicate with the public to confirm their understanding of the project, facilitate visitors sharing a story, and collect the stories through video. Volunteer will potentially have to manage a line-up.

### **FLOATER** (1 volunteer)

The volunteer in this role will be available to fill-in for any of the other volunteer roles listed, and thus may have to carry out any of the above tasks. Volunteer will also cover lunch breaks for volunteers.

